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**OS162**

12 May 2017

### **SCRUTINY WORK PROGRAMME 2017/18**

The Scrutiny Work Programme is published by The Overview and Scrutiny Committee of Winchester City Council and is usually updated at the beginning of each Committee Cycle.

The Programme covers the work of The Overview and Scrutiny Committee, which deals with major policy/cross-departmental issues, the monitoring of the Council's performance and matters referred to it for consideration by the Council, the Cabinet and by other bodies. In addition to the matters listed here there will be regular items on the agenda and financial matters the Committee may wish to call in for detailed review (these affect unplanned expenditure in excess of **£100,000**).

The Programme also covers the planned work of Informal Scrutiny Groups (ISG). ISGs undertake in-depth scrutiny investigations on a task-and-finish basis and refer their recommendations to Cabinet.

The information on the Work Programme is correct as at **12 May 2017**. Items of business going to a particular Committee or ISG may change. Please check for the current position.

For further information about the work of Overview and Scrutiny, please contact Claire Buchanan on 01962 848 438 or email [cbuchanan@winchester.gov.uk](mailto:cbuchanan@winchester.gov.uk)  
Visit our website [www.winchester.gov.uk](http://www.winchester.gov.uk).

Councillor Kelsie Learney  
Chairman of The Overview and Scrutiny Committee

**THE OVERVIEW AND SCRUTINY COMMITTEE**

<b>(1) REFERRED BUSINESS</b>				
<b>BUSINESS</b>	<b>REFERRED BY</b>	<b>STATUS</b>	<b>COMMITTEE DATE</b>	
			<b>Original</b>	<b>Revised</b>

<b>(2) MATTERS INCLUDED WITHIN FORWARD PLAN AND REQUESTED FOR SCRUTINY BY THE COMMITTEE OR CABINET</b>				
<b>BUSINESS</b>	<b>DATE REQUESTED BY THE OVERVIEW AND SCRUTINY COMMITTEE</b>	<b>DATE OF CABINET DECISION</b>	<b>REVISED DATE OF CABINET DECISION</b>	<b>STATUS</b>
None				

**(3) THE OVERVIEW AND SCRUTINY COMMITTEE – SCHEDULED ITEMS OF BUSINESS ETC**

<b>22 MAY 2017</b>					
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS</b>
			<b>Original</b>	<b>Revised</b>	
	Scrutiny Work Programme for 2017/18	Claire Buchanan	22 May 2017		
	Performance Monitoring Report – Exceptions to Forward Plan	Claire Buchanan	22 May 2017		
	Draft Annual Scrutiny Report	Claire Buchanan	22 May 2017		
	Appointments of scrutiny leads and to outside bodies related to scrutiny etc	Claire Buchanan	22 May 2017		
	Risk Management Policy 2017	Joseph Holmes	22 May 2017		
<b>12 JUNE 2017</b>					
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS</b>
			<b>Original</b>	<b>Revised</b>	
	<b>No items at present</b>				
<b>10 JULY 2017</b>					
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS</b>
			<b>Original</b>	<b>Revised</b>	
	General Fund Outturn 2016/17	Head of Finance	10 July 2017		

	Performance Monitoring Update – Portfolio Plans Outturn 2016/17	Simon Howson	10 July 2017		
	Housing Revenue Account 2016/17 Outturn	Richard Botham	10 July 2017		

**11 SEPTEMBER 2017**

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS
			Original	Revised	
	Annual review of complaints received by the Council	Simon Howson	11 September 2017		
	Performance Management ISG – Recommendations	Simon Howson	11 September 2017		

**16 OCTOBER 2017**

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS
			Original	Revised	
	Performance Monitoring Update - Portfolio Holder Plans Mid Year 2017/18	Simon Howson	16 October 2017		
	Medium Term Financial Strategy	Head of Finance	16 October 2017		

**13 NOVEMBER 2017**

	BUSINESS	LEAD OFFICER	COMMITTEE DATE	STATUS/ COMMENTS
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	12 Month Review of Informal Scrutiny Group Recommendations	Head of Policy and Projects	13 November 2017		
<b>11 DECEMBER 2017</b>					
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS</b>
			<b>Original</b>	<b>Revised</b>	
	Draft Portfolio Plans for 2018/19	Head of Policy and Projects	11 December 2017		
	Annual Emergency Planning Report	David Shaw	11 December 2017		
<b>22 JANUARY 2018</b>					
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS</b>
			<b>Original</b>	<b>Revised</b>	
	Annual Review of Informal Scrutiny Group (ISG) Recommendations	Simon Howson	22 January 2018		
	Capital Strategy and Capital Programme 2018	Andy Hickman	22 January 2018		
	Annual Community Safety Partnership Performance Review	Sandra Tuddenham	22 January 2018		
<b>12 FEBRUARY 2018</b>					
	<b>BUSINESS</b>	<b>LEAD OFFICER</b>	<b>COMMITTEE DATE</b>		<b>STATUS/COMMENTS</b>
			<b>Original</b>	<b>Revised</b>	

	Medium Term Financial Strategy, Budget and Council Tax 2018/19	Head of Finance	12 February 2018		
	Treasury Management Strategy 2018/19	Head of Finance	12 February 2018		
	Housing Revenue Account Budget 2018/19 and Business Plan 2018/2048	Richard Botham	12 February 2018		

**19 MARCH 2018**

	BUSINESS	LEAD OFFICER	COMMITTEE DATE		STATUS/COMMENTS
			Original	Revised	
	No items at present				

**(4) IN-DEPTH REVIEWS FOR 2017/18**

(A 12 month review report of Informal Scrutiny Group (ISG) recommendations will also be presented half yearly)

	BUSINESS	LEAD	OTHER CLLRS	OFFICER SUPPORT	COMMITTEE DATE	STATUS/COMMENTS
	Performance Management ISG	Cllr Stallard	2016/17 Appointments: Cllrs Stallard (Chair), Huxstep, Gemmell, Griffiths (not replaced), Clear, Izard and Weir	Head of Policy and Projects		MEMBERSHIP TO BE APPOINTED FOR 2017/18 (APPROX.) 7 VACANCIES (INCL CHAIR)

	Review of Scrutiny ISG	Cllr Learney :	2016/17 Appointments: Cllrs Learney (Chair), Clear, Evans, Pearson, Gemmell, Huxstep and Thacker	Head of Policy and Projects			MEMBERSHIP TO BE APPOINTED FOR 2017/18 (APPROX.) 7 VACANCIES (INCL CHAIR)
	Housing Delivery/Impact of the Housing Bill ISG	Cllr Hiscock	2016/17 Appointments: Cllrs Hiscock (Chair), Izard, Porter, Berry, Tait and Thacker	Richard Botham			MEMBERSHIP TO BE APPOINTED FOR 2017/18 (APPROX.) 6 VACANCIES (INCL CHAIR)
	Councillor Workloads ISG	Cllr Laming	2016/17 Appointments: Cllrs Laming (Chair) Clear, Bentote, Berry, Izard, McLean and Read	Howard Bone			MEMBERSHIP TO BE APPOINTED FOR 2017/18 (APPROX.) 6 VACANCIES (INCL CHAIR)

**(5) APPOINTMENT OF OVERVIEW AND SCRUTINY SUB-COMMITTEES**

	<b>BUSINESS</b>	<b>LEAD</b>	<b>OTHER CLLRS</b>	<b>OFFICER SUPPORT</b>	<b>COMMITTEE DATE</b>		<b>STATUS/ COMMENTS</b>
	Overview and Scrutiny (Major Projects) Sub- Committee	Cllr Tod	2016/17 Appointments: Cllrs Tod, Prince, Izard, Byrnes, Jeffs, Pearson and Gemmell  Hutchison (deputy) Vacant (deputy)	Head of Policy and Projects			MEMBERSHIP TO BE APPOINTED FOR 2017/18 (APPROX.) 7 VACANCIES (INCL CHAIR)